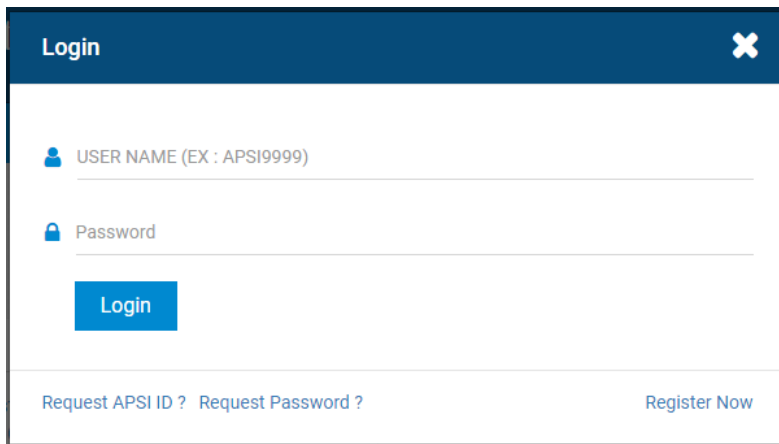


APSI User Help Document

Please follow below steps to Login into members section of the New Website of our association.

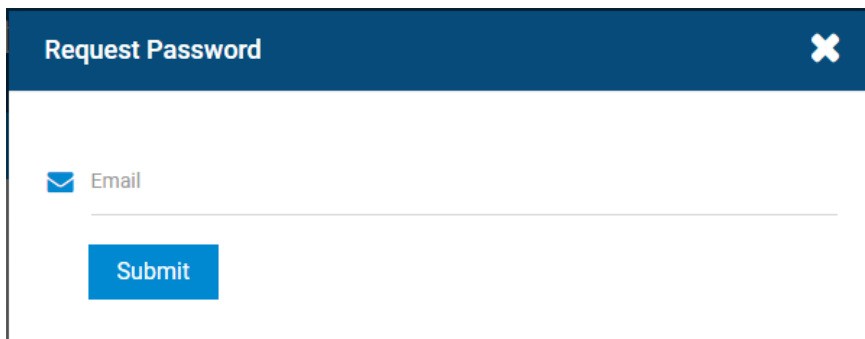
Step 1 : Please visit www.apsi.in and click on Member login button on home page.

Following window will appear.



The screenshot shows a 'Login' window with a dark blue header containing the title 'Login' and a close button (X). The main area is white and contains two input fields: 'USER NAME (EX : APSI9999)' with a person icon and 'Password' with a lock icon. Below these fields is a blue 'Login' button. At the bottom, there are two links: 'Request APSI ID ? Request Password ?' and 'Register Now'.

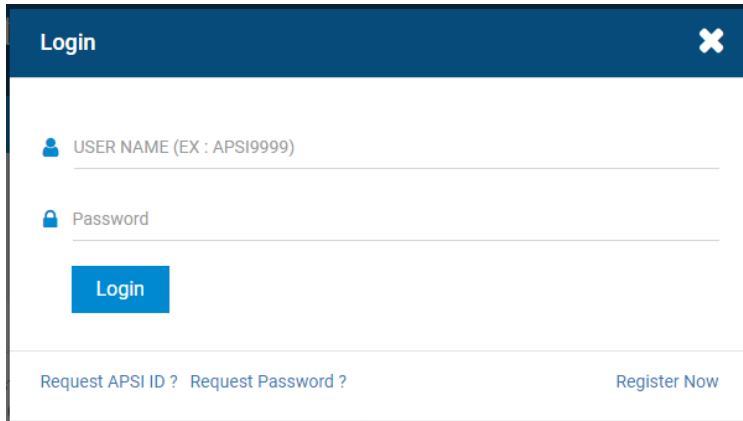
Please click on **Request Password**. Then following window will appear.



The screenshot shows a 'Request Password' window with a dark blue header containing the title 'Request Password' and a close button (X). The main area is white and contains one input field: 'Email' with an envelope icon. Below this field is a blue 'Submit' button.

Step 2 : Enter your email address and submit it. If it matches your email-id in APSI directory you will receive your Password by email. This will be auto generated password from the website.

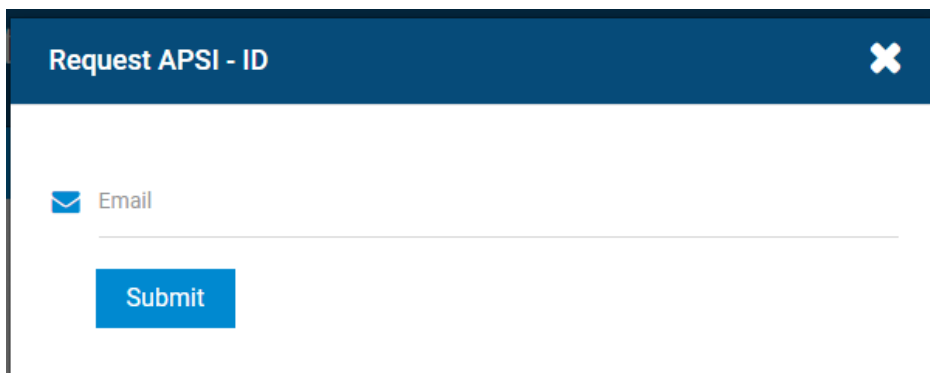
Step 3 : Click on Member login button on home page. Following window will appear.

A screenshot of a login window. The window has a dark blue header with the text "Login" and a close button (X). Below the header, there are two input fields: "USER NAME (EX : APSI9999)" and "Password". A blue "Login" button is positioned below the password field. At the bottom of the window, there are two links: "Request APSI ID ? Request Password ?" and "Register Now".

Step 4 : Enter your user name. Your User Name is APSI followed by your APSI ID number.

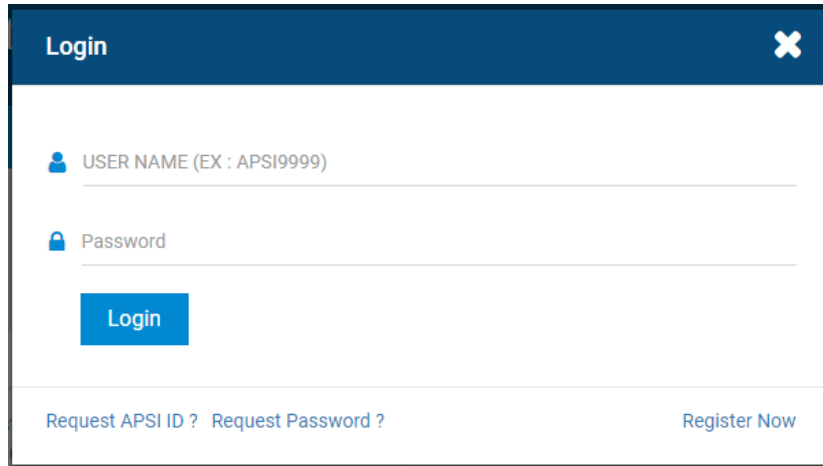
- a. If your ID number is 5 then User Name will be APSI0005.
- b. If your ID number is 15 then User Name will be APSI0015.
- c. If your ID number is 155 then User Name will be APSI0155.
- d. If your ID number is 1555 then User Name will be APSI1555.

Your APSI ID number was already communicated to you earlier. In case you do not remember APSI ID number click on '**Request APSI ID**'. Then following window will appear.

A screenshot of a "Request APSI - ID" window. The window has a dark blue header with the text "Request APSI - ID" and a close button (X). Below the header, there is an input field labeled "Email" with an envelope icon. A blue "Submit" button is positioned below the email field.

Enter your Email address and submit it. If it matches the one in APSI directory you will receive your APSI ID number by email.

Step 5 : After receiving your APSI Id and Password click on Member login button on home page.



The image shows a login form with a dark blue header containing the word "Login" and a close button (X). Below the header, there are two input fields: "USER NAME (EX : APSI9999)" and "Password". A blue "Login" button is positioned below the password field. At the bottom of the form, there are three links: "Request APSI ID ?", "Request Password ?", and "Register Now".

Enter your username and Password and click on '**Login**'. You will be now logged in to members section of the website.

Please change the password at first login.

Please update your Profile information as well.

If your email address does not match the one in the APSI directory you will not be able to login into members section. In such scenario please write to Hon. Secretary APSI at secretary.apsi@gmail.com.

Thanking you wholeheartedly for your support and cooperation.

Warm regards

Dr.Parag Sahasrabudhe

Hon. Secretary APSI